



Address: 189 Munster Rd, London SW6 6AW, United Kingdom



Ref No :UK12453/HR/Dept./2021/SWC

Dated-10/06/2023

**Reg: Appointment Letter for Integrated Work**

**Employee Name : Hamida Taiyab**  
**Passport No : A02995714**

Dear Hamida Taiyab

We are delighted that you have agreed to join our firm outlet as **Chef** . The purpose of this letter is to confirm our mutual agreement with respect to the terms of your employment.

**Work Schedule/ Hours of Service:** You will have two days off per week, normally Saturday and Sunday. You understand that by virtue of the nature of the position there will be occasions when scheduling changes will be necessary to accommodate our schedule. Your services may be required on holidays. The nature of this position with the variability of our needs for service can sometimes cause need for your services beyond the general scope of this agreement.

**Duties:** You will have primary responsibility for all aspects of the management of the inside of the firm as we direct. The main job duties are mentioned below.

- Set up the kitchen with cooking utensils and equipment, like knives, pans and kitchen scales
- Study each recipe and gather all necessary ingredients
- Cook food in a timely manner
- Delegate tasks to kitchen staff
- Inform wait staff about daily specials



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- Ensure appealing plate presentation
- Supervise Cooks and assist as needed
- Slightly modify recipes to meet customers' needs and requests (e.g. reduce salt, remove dairy)
- Monitor food stock and place orders
- Check freshness of food and discard out-of-date items.
- Experiment with recipes and suggest new ingredients
- Ensure compliance with all health and safety regulations within the kitchen area

**Compensation:** Your starting salary will be £12.79 per hour and additional for £16.79 extra hour. You will be paid extra for your health insurance.

**Benefits:** You will be provided medical benefits, free accommodation, transportation and other fringe benefits.

**Performance Appraisals:** At 4 months/ 8 months or annually thereafter.

**Vacation:** After the first 8 months of your employment, you are eligible for 28.5 days paid vacation and thereafter you may plan to take up to a week. You taking vacation leave is naturally contingent upon a schedule which is mutually acceptable to both yourself and to us.

**Accommodation:** The Management has secured an apartment close to the working place, so don't need to worry about food and shelter as the Management has already taken care of that.

### **Privacy Agreement**

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time. Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.



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### **Conflict of Interest Policy**

While you are employed at this Company, you will not engage in any other employment, consulting or other business activity (whether full-time or part-time) that would create a

conflict of interest with the Company (e.g. work for our competitor.) By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

### **Proprietary Information and Inventions Agreement**

Like all Company employees, you will be required, as a condition of your employment with the Company, to sign the Company's standard Proprietary Information and Inventions Agreement.

### **CREATIONS AND INVENTIONS**

Employee acknowledges and agrees that any and all work product of the employee that is conceived or created during the Employee's employment with the Corporation is the exclusive property of the Corporation. This shall include any and all copyrights, trade secrets, confidential information, patents, trademarks, trade dress, ideas, concepts, plans, business plans, business concepts, techniques, inventions, drawings, artwork, logos, graphics, web pages, databases software, programs, CGI's, plug ins, applications, brochures, inventions, marketing plans and concepts, and all other ideas and work product of the employee. The Employee acknowledges and agrees that all creations shall be "works made for hire" as defined in the ACT OR CODE. Notwithstanding the fact that this material may be considered to be a work made for hire, Employee agrees, during employee's employment and thereafter, which covenant shall survive any termination of the employment relationship, to execute any and all documents requested by the corporation's to confirm the corporation's ownership and control of all such material, including but not limited to assignments of copyright, confirmations of work for the hire status waivers of proprietary rights, copyright application, and any other documents requested by Corporation.



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## **RESTRICTIVE COVENANTS**

The Employee acknowledges that the Corporation, through its employment of the Employee, has provided the Employee with confidential information, business and professional contacts, training and experience, and the ability to service and otherwise have access to the Corporation's clients. The employee further acknowledges that such confidential information, business and professional contacts, training and experience, and the ability to service and otherwise have access to the corporation's clients are the result of his employment by the corporation. In consideration of the foregoing and of the benefits generally provided to the Employee by the corporation pursuant to the terms of this Agreement and otherwise, the Employee agrees to abide and be bound by the restrictions and prohibitions of this article, which restrictions are intended by the parties to extend to any and all activities of the Employee, where as an independent contractor, partner or joint venture, or as an officer, director, stockholder, agent, employee or salesman for any person, firm partnership, corporation or other entity, or otherwise.

## **HIRING**

The EMPLOYEE AGREES THAT DURING THE Employee's employment with the corporation and for a period of two years following the termination of this agreement, whether the termination shall be voluntary or involuntary, or with or without cause, The employee will not attempt to hire any other employee or independent contractor of the corporation or otherwise encourage or attempt to encourage any other employee or independent contractor of the Corporation to leave the Corporation's employ.

## **CONFIDENTIALLY; DISCLOSURE; PROPRIETARY INFORMATION**

Employee recognizes and acknowledges that all records With respect to clients, business associates, customer or referral lists, contracting parties and referral sources of the Corporation, and all personal, financial and business and proprietary information of the Corporation, its employees, officers, directors and shareholders obtained by the employee during the term of this agreement and not generally known in the public (the "Confidential Information") are valuable, special and unique and proprietary assets of the Corporation business. The Employee here by agrees that during the term of this



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agreement and following the termination of this agreement , whether the termination shall be voluntary or involuntary, or with or without cause, the Employee will not at any time, directly or indirectly, disclose any Confidential information, in full or in part, in written or other form, to any person, firm, corporation, association or other entity, or utilize the same for any reason or purpose whatsoever other than for the benefit of and pursuant to authorization granted by the Corporation.

### **SOLICITATION**

The Employee further agrees that during the term of this Agreement and following the termination of this agreement, whether the termination shall be voluntary or involuntary, or with or without cause, the Employee will not, in any manner or at any time, solicit or encourages any person, firm, corporation or other business entity who are clients, business associates or referral sources of the Corporation to cease doing business with the corporation or to do business with the Employee.

**Privacy:** You are required to observe and uphold all of the company's privacy policies and procedures as implemented or varied from time to time.

**Notice of Resignation:** If you wish to resign from your position, the written notice should be provided thereof at least one month in advance. If you fail to do so, the employer will automatically terminate your contract.

We expect you to reflect our high ethical and legal standards at all times whether on or off. If this Letter of Agreement accurately reflects your understanding of our relations and is completely acceptable to you. Please sign and return it within a week.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.



Human Resource Department